

Financial Management—Solomon

Take the guesswork out of complex labor and time collection. Microsoft® Business Solutions—Solomon Advanced Payroll helps you calculate true labor costs, meet time-sensitive government reporting requirements, provide flexible deductions and benefits, and most importantly, pay your employees accurately and on time.

B E N E F I T S

Expedite data collection

Enter time for complex payrolls, including for both union and non-union employees, in the same payroll. Data is defaulted for labor class, union code, shift differential, pay rate, and other categories, based on your employee definitions.

Enhance information access

Use an extensive set of payroll reporting tools to provide information to managers, government agencies, and tax boards. Define reports as needed to meet special needs when reporting earnings and deductions to union locals. When a job is defined as a certified project, reporting of certified payrolls is fully supported.

Apply flexible calculations

Pay wage premiums for different shifts, accrue fringe benefits, pay prevailing wages or wages based on skill type, and deduct union and membership dues—all in the same payroll run. You can also define an unlimited number of fringe benefits and union and membership deduction codes.

Integrate with project management

Share data with Microsoft Solomon project management and accounting modules. Employee time information becomes available to Microsoft Solomon Project Controller once a payroll batch is released, making it available to update project labor costs.

ADVANCED PAYROLL

Enter time

for complex payrolls, including those for both union and non-union employees, in the same payroll via the Advanced Time Entry screen.

Code Value	Description	Incremental Amt	Differential %
SAT	Saturday Rate	2.00	
SUN	Sunday Rate	3.00	

Pay

wage premiums for different shifts.

AVAILABLE WITH: SOLOMON
 SOLOMON STANDARD

ADVANCED PAYROLL | FEATURES AND FUNCTIONALITY

Flexible Setup Options	Ease pay rate determination by setting up defaults to determine employees' rates of pay depending on timesheet information.
Default Reversal	Accommodate a large number of labor classes and shift premiums based on a flat amount or percentage. The highest rate of pay is applied for determining which rate to default. Easily override the rate to handle exceptions as needed.
Streamlined Data Entry	Enter time for both salary and union employees once to produce paychecks and update project costs, eliminating double entry. Override default data to make time entry flexible for each employee, especially when multiple jobs are in process at the same time.
Consolidated Data and Processes	Process all employees' time in a single batch that is stored in a single database.
Nonstandard Hours Calculation	Calculate shift differentials automatically based on an incremental amount or percentage.
Certified Payroll Reports	Satisfy government contract requirements with the Certified Payroll Report. Set up employees with a certified status or mark time as certified by line item at the point of time entry.
Multi-state Time Entry	Track time each pay period for union employees that work in multiple states with a single timesheet entry to keep accurate W-2 information. Each state can be set up as a work location.
Powerful Benefits Tracking	Calculate fringe benefits automatically for each individual employee. The employee Master File contains the hire date so that effective dates are easily located.
Integrated Systems	Share employee time data with Microsoft Solomon project management and accounting modules to update labor costs for projects as soon as payroll batches are released, holding data entry errors to a minimum.