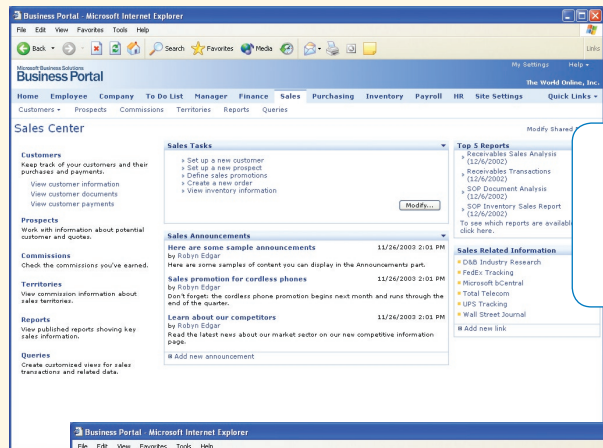
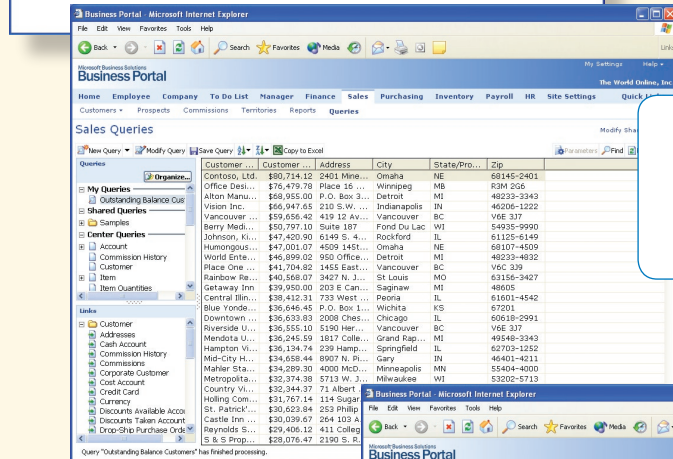


Microsoft Business Portal

Unlock business potential and enhance productivity by providing role-based access to information and processes from a single Web-based portal. Microsoft® Business Solutions Business Portal integrates seamlessly with Microsoft Business Solutions—Great Plains® to deliver applications, information, and processes to employees, customers, and partners across the organization.

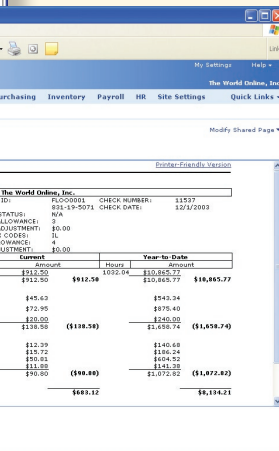


SHARE THE RIGHT INFORMATION with the right people by assigning role-based privileges.



DRIVE FAST, INFORMED DECISIONS by enabling users to look up information themselves.

TAKE ROUTINE HR TASKS ONLINE—employees can update profiles, enter time cards, view pay stubs, and more.



Unlock the potential of all your employees

Accelerate productivity across your business by providing employees with immediate access to business applications and updated, accurate information.

Take advantage of Windows SharePoint Services

Deliver powerful information-sharing and collaboration tools that foster teamwork and improve performance with Microsoft Windows® SharePoint™ Services and Microsoft Office System 2003.

Take the hassle (and expense) out of common tasks

Timesheets, expense reports, requisitions, and other tasks can be delivered through the user's Web browser, reducing the time it takes to manage these processes and eliminating related paperwork and data re-entry.

Reduce information support costs

By opening the flow of useful business information to your employees, you'll reduce the stream of requests for custom reports and calls for simple business facts, freeing your IT, accounting, and support resources to drive your business forward.

Share business information with customers and suppliers

Work more effectively with customers, suppliers, and other business partners by granting access to business information such as order status, inventory levels, and payment data.

Expand the uses for your portal

Provide access to information stored in other systems and Web-delivered applications, and use the role-based framework to deliver the right information to the right people.

Microsoft Business Portal

Microsoft Business Portal is built on Windows SharePoint Services, enabling you to deploy one portal site to deliver access to business applications, information, and processes across the organization. Windows SharePoint Services offers easy-to-use features that enable employees to work together on documents, share ideas, and distribute targeted information to the right people.

WINDOWS SHAREPOINT SERVICES is the foundation for Microsoft Business Portal, making it easy to share documents, announcements, news and other applications across the organization.

Give your organization a framework for information sharing and collaboration with Windows SharePoint Services

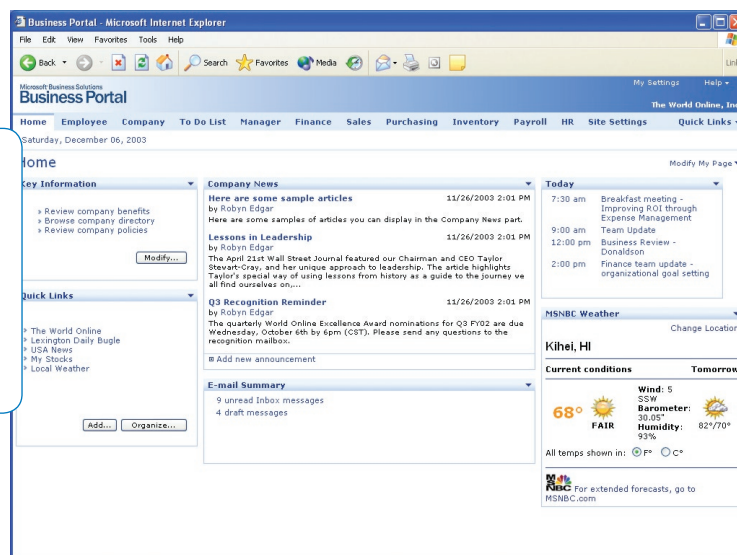
Share and collaborate on documents – Microsoft Business Portal is installed as a Windows SharePoint site, enabling you to store, share, and edit Microsoft Word, Microsoft Excel, and other documents by adding Document Libraries to portal pages.

Create new pages and parts more easily – Microsoft Business Portal Web parts are built as native SharePoint Web parts, with drag-and-drop page design that saves time and lets you to create pages that work the way you want them to.

Add Excel graphs to Portal pages – Microsoft Business Portal Web parts can be connected to SharePoint Excel Web parts, giving your customers new charting abilities for business data.

Add sites for projects and meetings – Create pages with all the resources that team members need—including Calendars, Participant Lists, Announcements, Document Libraries, and other Web parts—to record activities, share and edit documents, track meeting notes, and provide links to other relevant sites.

Connect to external data sources – Expand the reach of business information by exposing not only Microsoft Great Plains data, but other sources of business information to your Microsoft Business Portal site.



Microsoft Business Portal

Microsoft Business Portal helps users throughout the organization to easily locate and access the business information and processes they need to work more effectively, via a single-site Web-based portal. In addition to the Key Performance Indicators and HRM Self Service Suite modules, Microsoft Business Portal now offers modules for online requisition management, project time and expense entry and approval, and electronic delivery of sales documents to customers.

Drive Business Processes Online with Employee Self-Service Tools

Key Performance Indicators (KPIs)

Enable executives and business decision makers to assess the current health of your business and respond quickly when conditions change with Key Performance Indicators for Microsoft Business Portal. Format KPIs to draw attention to the most important aspects of information, quickly deploy KPIs that are critical to your business success, use role-based access to deliver the right information to the right people, and refresh KPIs as often as needed so information is always current.

HRM Self Service Suite

Deliver employees and managers access to the tools they need to streamline human resource management tasks. Allow employees to view and change personal information, and enable managers to complete common tasks—such as, approving employee requests, accessing vital employee information, and creating and viewing status for internal job postings—that let them work more effectively with direct reports and make critical staff decisions.

Requisition Management

Reduce paperwork and automate approval processes for purchases by enabling users throughout the organization to enter and approve purchase requisitions via Microsoft Business Portal. Create flexible approval hierarchies that include line-item level approval, provide role-based access to information and processes, and ultimately gain greater visibility and control over the purchasing process.

Project Time & Expense

Manage project details more effectively and increase accuracy and control of project-related expenses by enabling employees to enter time and expense records through Microsoft Business Portal. Project managers can easily review and approve time and expense reports online.

Electronic Document Delivery

Organize and schedule the e-mail delivery of invoices, credit memos, and other sales documents to your customers in XML, HTML, Excel, or PDF format, reducing administrative overhead and increasing customer responsiveness. Flexible capabilities help ensure you send the right document to the right customer at the right time, customize documents to meet specific needs, and schedule document delivery for specific times of the day or during off-peak hours.

Microsoft Business Portal



FEATURES OVERVIEW

Increase availability of information throughout your business

- Publish sales reports, outstanding purchase orders, budget reports, and financial reports.
- Run queries to access detailed information on customers, vendors, inventory items, sales, and purchases. Modify and export queries to Microsoft Excel for further analysis.
- Deliver role-based information to salespeople, purchasing agents, budget managers, customers, and any other role you create.
- Add Windows SharePoint pages that include all the resources that team members need to share information and collaborate on projects and meetings.
- Create a rich portal environment for your organization, deploying Microsoft Business Portal in conjunction with Microsoft Windows SharePoint Portal Server.
- Proactively manage compliance processes through integration with Microsoft Office Solution Accelerator for Sarbanes-Oxley, which offers a framework for managing disclosure and control documents and processes.

Enable employees to complete common tasks more efficiently

- Deliver access to Web-based applications such as human resources, time and expense entry, and requisitions.
- Workflow management improves efficiency for routine processes such as timecard and expense report approval.

Deliver Web-browser access to business applications

- Eliminate the need to load Microsoft Great Plains on every user's desktop machine by delivering access to Great Plains windows through Microsoft Business Portal, via Windows Terminal Server.
- Enable users to easily access the Microsoft Great Plains windows they use most often to do their jobs by creating quick links within Microsoft Business Portal pages.

Tailor Microsoft Business Portal to your business

- Identify which tasks and information you wish to share by role, and add reports, queries, and tasks to each role-based page.
- Include links to other Web-delivered applications, intranets, and external data sources.
- Enable users to design customized layouts and add Web parts to their pages.

Streamline portal administration tasks

- Browser-based delivery eliminates the need to load and update applications on each desktop computer.
- Deliver out-of-the-box access to Microsoft Great Plains data and processes.
- Quickly set up user access by matching User IDs to their corresponding Employee ID in Microsoft Great Plains Payroll.